

Business 8

William Wetsel Middle School

CONTACT INFORMATION

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COURSE DESCRIPTION

Business 8 focuses on taking the digital technology skills students have acquired, through experience with keyboarding, Google apps, and Internet-based programs, and using them in a simulation. By embracing our sports theme to build your own “Dream Team,” you will be able to create and design the materials needed to establish and promote that sports franchise. Practicing information processing using a variety of skills will help prepare you for current workplace practices and everyday life.

CLASSROOM EXPECTATIONS

Show Your **BLUE!**

Be Respectful

(e.g. Allow others to learn, respect personal space, listen while others are speaking, follow directions)

Learn Everyday

(e.g. Participate in activities, engage in classroom discussions, try your best!)

Understand Responsibilities

(e.g. Be prepared, be on time, clean up after yourself)

Encourage Everyone

(e.g. Treat others with kindness, help others, include everyone in group work)

GRADING

Homework/Classwork: 20%

Quizzes/Labs: 30%

Tests/Projects: 50%

Please refer to your student handbook for the late work policy.

CLASSROOM RESOURCES

You will need a pencil and 3 prong folder for the course. Ones will be provided, but you are welcome to bring your own. If originals are destroyed, replacement will need to be made. Headphones from home are welcome, as well. We do have a class set.

ABSENT/EXTRA HELP

If you are absent, you are responsible for making up your missing work within a reasonable time period (2 class periods for every 1 class period missed. Ex. I missed class Monday, my work would be due by the end of Friday's class period). Be sure you know how to use the **Past Work** link on your homepage in Canvas to navigate to the link for your week you missed and find your missing assignments. In the classroom there is a **What Did I Miss? Crate** where you can find a slip that a classmate filled out about your absence. It is also helpful to check with a classmate and your teacher, of course.

Assignments will not be available after the end of a quarter, so make sure you have everything complete on **10/17/22**, 12/21/22, 3/15/23, and 5/26/23. Please contact me if you have any questions or are concerned about missing assignments.

Get to know your resources so that you can contact me when you need assistance. I am happy to help, however I can! We have things to adjust to this year with a new schedule and year long electives. Please don't shy away from reaching out. You can certainly get help after school, if needed. During lunch may be a possibility for some students. You may use my email or send me an email on Canvas.

Please refer to your student handbook for attendance policies, tardy policies, & school rules. These will be followed in accordance with school policies. Let us know if you have any questions or concerns.